

**ADVERTISEMENT FOR LETTERS OF INTEREST  
FOR  
A DESIGN BUILD PROJECT  
(PROCUREMENT METHOD – SHORTLISTING OF PROPOSERS WITH  
TECHNICAL AND PRICE EVALUATION BY ADJUSTED SCORE)**

FLORIDA DEPARTMENT OF TRANSPORTATION  
DISTRICT 2

1109 S. Marion Avenue, Mail Station 2015  
Lake City, Florida 32025-5874

**PROCUREMENT NUMBER: E2L64**

**Financial Project #213345-1-52-01**

**Federal Project # 2955.281 I**

**PROJECT NAME AND DESCRIPTION:**

The Florida Department of Transportation (Department), District 2 has identified this Federal Oversight project for Design Build for a new I-295 Interchange at Collins Road, and for the construction of a concrete collector-distributor road system, which includes capacity improvements for the Blanding Boulevard northbound on-ramp to I-295 southbound and for the resurfacing of Blanding Boulevard from the Clay County line to Collins Road. The concrete collector-distributor road system will provide two additional travel lanes in each direction along I-295 from north of the Roosevelt Boulevard (US 17) Interchange to north of the proposed Collins Road interchange (approximately 4.3 miles). Motorists will use the collector-distributor roads to access the existing interchange at Blanding Boulevard and the proposed interchange at Collins Road. This new system of roads will reduce the weaving and merging conflicts at the interchanges while providing additional capacity to alleviate traffic back-ups at the ramps and onto the interstate mainline. This project is in the City of Jacksonville, Duval County of Florida.

Note: The RFP will contain Federal wage rate, FHWA 1273, Buy America and the monthly reporting information required by FHWA.

There will be stipends for the proposers preparing responsive, responsible proposals for this project. The amount will be \$75,000 per responsive, responsible proposal paid to, up to four proposers.

This project will have full FHWA oversight.

Prequalification for **Design** are:

- 3.2 Major Highway Design, **and**
- 3.3 Controlled Access Highway Design **and**
- 4.1.2 Minor bridge design. **(must be prequalified in all three)**

Prequalification for **Construction** is:

Grading **and** Drainage **and** Portland Cement Concrete **(must be prequalified in all three)**

**Not to exceed budget estimate amount: \$ 98,600,000.00 (bids shall not exceed this estimate.)**

ACTUAL COMMITMENT AND FINAL EXECUTION OF THIS CONTRACT IS CONTINGENT UPON AN APPROVED LEGISLATIVE BUDGET AND AVAILABILITY OF FUNDS.

**SELECTION PROCEDURE: ADJUSTED SCORE TYPE**

**RESPONSE REQUESTED:** LETTER OF INTEREST WITH QUALIFICATIONS  
**MAXIMUM NUMBER OF PAGES:** 5 PAGES PER SUBMITTAL PER PROJECT  
(Attachments are separate from the five page submittal; example: Letter of Bond ability)

**DESIGN BUILD TEAM REQUIREMENT LIMITATIONS:**

- The Contractor and Design professionals cannot be on more than one team for the project.
- The secondary member (i.e., Designer or Contractor) of the Design Build Team cannot change after award without written approval of the District Secretary.
- A Consultant shall not submit a proposal for CEI services, either as a Prime or a Sub, for a Design Build Contract for which the same consultant or its affiliate is the Engineer of Record (EOR) or is a Sub to the EOR.
- A Consultant, its affiliate, or Sub Consultant that is under contract with the Department to develop the Request for Proposal for a Design Build Contract cannot be a part of a Design Build Team proposing on that contract as a Prime or Sub Consultant.
- A Consultant, its affiliate, or Sub Consultant, that is under contract with the Department to provide Construction Engineering and Inspection (CEI) services on the Design Build Contract cannot be a part of a Design Build Team proposing on that contract as a Prime or Sub Consultant.

**PREQUALIFICATION:**

Pre-qualification requirements for Design Build Advertisements for the contractor and design professional members of the Design Build team must be in accordance with the following (*Rule Chapter 14-91 F.A.C.*).

- 1 Contractors submitting as a **lead or primary party** with the design build team must be qualified in the advertised construction contractor work classes, in accordance with the provisions of *Rule Chapter 14-22, F.A.C.* In this case, where the design professional is not the lead of the design-build team, the design professional will be utilized to meet the professional consultant work type requirements, in accordance with provisions of *Rule 14-75, F.A.C.*
- 2 Design professionals submitting **as lead of the design-build team** may utilize subcontractors to meet the advertised construction contractor work class requirements, in accordance with the provisions of *Rule Chapter 14-22, F.A.C.* In this case, the lead design professional will meet the professional consultant work type requirements, in accordance with provisions of *Rule 14-75, F.A.C.*
- 3 When a joint venture party submits a Letter of Interest, one of the **contractor** members of the joint venture party must be assigned to meet the advertised construction contractor work class requirements, in accordance with the provisions of *Rule Chapter 14-22, F.A.C.* In this case, the design professional member of the team will be utilized to meet the professional consultant work type requirements, in accordance with provisions of *Rule 14-75, F.A.C.*

**RESPONSE DUE DATE:**

1. Letters of Interest are due on the date stated in the Calendar (Schedule) of Events, attached.
2. The Request for Proposal will be distributed at a mandatory pre-proposal meeting to shortlisted proposers.
3. Letters of Interest with Qualifications delivered after the due date will not be considered.
4. The Letter of Interest shall contain only five pages excluding the bonding- surety, etc.

**PROTEST RIGHTS:**

Protest of the Advertisement of the Project:

Pursuant to Section 337.11, Florida Statutes, any person adversely affected by this advertisement for this project shall file both a notice of protest and bond **within 72 hours of the receipt of the bid documents**, and shall file a formal written protest within ten days after filing the notice of protest. Any person who files a notice of protest as to a bid solicitation pursuant to this rule shall post with the Department, at the

time of filing the notice of protest, a bond payable to the Department in the following amounts: For an action protesting a bid solicitation that requires qualification of bidders, the Bond shall be \$5,000.

**Protest of the Posting of Intended Decision:**

Any person adversely affected by an intended decision of the Department to shortlist or award a contract or to reject all bids shall file both a notice of protest and bond within 72 hours after the posting of Bids. A formal written protest must be filed within ten days after filing the notice of protest. The formal written protest shall state with particularity the facts and law upon which the protest is based. Any person who files a notice of protest as to a notice of intent to reject all bids or to award a contract pursuant to this section shall post with the Department, at the time of filing the notice of protest, a bond payable to the Department in the following amounts: For an action protesting a bid rejection or contract award that requires qualification of bidders, the bond shall be equal to one percent of the lowest bid submitted or \$5,000, whichever is greater. Protests must be submitted in accordance with Section 337.11, Florida Statutes.

**For either type of protest:**

The required notice of protest, bond and formal protest must each be timely filed with the Clerk of Agency Proceedings, Florida Department of Transportation, 605 Suwannee Street, Mail Station 58, Room 550, Tallahassee, Florida 32399-0458. Failure to file a protest within the time prescribed in Section 120.57(3), Florida Statutes, shall constitute a waiver of proceedings under Chapter 120, Florida Statutes. A protest is not timely filed unless the notice of protest, bond, and the formal protest are each received by the Clerk of Agency Proceedings within the required time limits. A protest which is filed prematurely will be deemed abandoned unless timely renewed.

**NOTE:** A contractor must have a current certificate of qualification in accordance with Rule Chapter 14-22, F.A.C. on the due date of the Letters of Interest, the Technical proposals and the sealed bid. In order for the Department to have the information required to determine a bidder's Current Capacity, it is necessary that the bidder enter his "Work Underway". This certification shall be accomplished electronically by submitting the Certification of Work Underway (Online Web Application) [http://www.dot.state.fl.us/cc-admin/PreQual\\_Info/prequalified.shtm](http://www.dot.state.fl.us/cc-admin/PreQual_Info/prequalified.shtm) to the Department concurrently with the bid submittal for the first letting in the calendar month that the bidder submits a bid.

"Failure to file a protest within the time prescribed in section 120.57(3), Florida Statutes, or failure to post the bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under Chapter 120 Florida Statutes."

**TECHNICAL QUESTIONS SHOULD BE ADDRESSED TO:**

Direct questions to: <http://www2.dot.state.fl.us/construction/bidquestionmain.asp>. Proposers are responsible for viewing the website and shall be familiar with all questions and responses posted on this website up to the due date of the receipt of the Letters of Interest and are responsible for making necessary adjustments to the information to be presented.

Letters of Interest with Qualifications for the project are due as stated on the Calendar of Events, attached. Letters of Interest are due at 2:00 p.m. at the Lake City District Office, 1109 South Marion Avenue, Lake City, Florida 32025-5874, and Attention: Jane Jones Redd. (Note: The Professional Services boilerplate listed on the website states Letters of Interest are due at 5:00 p.m., however for this project the due time will be 2:00 p.m.)

**LETTER OF INTEREST REQUIREMENTS:**

- The legal entity desiring consideration for the project shall submit 1 original CD and 6 hard copies

of their Letter of Interest with Qualifications, not to exceed five (5) pages in length, excluding separate attachments. (This is considered a set.)

- Only one set of documents per Legal Entity for the project is acceptable.
- Receipt of multiple Letters of Interest from a Legal Entity will cause the Department to reject all Letters of Interest of the Legal Entity for this project.
- The Letter of Interest shall, at a minimum, include:
  1. The Construction Company must show specific FDOT, Contract Administration pre-qualification for the classes of work for the project.
  2. The Design Company must be qualified with FDOT, Professional Services in the work classes for the project.

(These Qualification requirements must be met by the Design Build Team prior to the closing date for the submittal of the Letters of Interest and the due date for technical proposals and must be maintained throughout the life of the project.)

**LETTER OF INTEREST MUST CONTAIN THE FOLLOWING:**

1. Identify the legal entity authorized by law to render the Design/Build Services.
2. Give the Contractor's name, address, contact person, e-mail address, telephone & fax number.
3. Give the Design Firm's name, address, contact person, e-mail address, telephone & fax number.
4. List the Project Name, Financial Project Number(s), and District Contract Number.
5. Give statement regarding qualification requirements per Rule 14-22 FAC and 14-75 FAC.
6. Give project general approach with
  - organizational chart relating to the project and
  - names, titles and classifications of key personnel.
7. Give evidence of bond ability in the form of a letter from a surety licensed to do business in the State of Florida in the amount of the estimated construction cost.
8. The Design Firm shall show proof of professional liability insurance.
9. Business Structure including
  - current organization chart,
  - key personnel,
  - any affiliates,
  - etc.
10. Design/Build Team:
  - Identify participating firms and office location(s).
11. Design/Build Experience:
  - Provide a listing of active and completed Design Build projects similar to this project.
    - Include
      - start date and
      - completion date or anticipated completion date,
      - budget,
      - owner performance evaluation, if available,
      - reference points of contact,
      - give telephone numbers of the proposed Design Build team and
      - give past experience working together, if any.
12. Other Experience:
  - **Provide list of active and completed projects performing engineering design and construction, other than Design Build, but similar to this project including**
    - references,
    - points of contact and telephone numbers

- ✓ for the owner and
- ✓ team members

13. Other project experience pertinent, but, not previously mentioned.

### **SELECTION PROCEDURE:**

The Department shall determine the relative ability of the proposer to perform the services required for this project based on

- prequalification information,
- past performance with the Department and
- Letter of Interest with Qualifications.

The Department intends to select four proposers for short-listing. If only three qualified proposals are received, they will be shortlisted. The shortlisted proposers will be provided a Request for Proposal with a Design Criteria Package for the project and will be requested to provide a written technical proposal and a price proposal for the project. The award of the project will be based on an adjusted score using a combination of both the price and technical proposal.

### **DBE/MBE REQUIREMENTS:**

- A DBE Affirmative Action Plan must be approved and on file prior to award of any contract.
- The Federal DBE program requires states to maintain a database of all firms that are participating, or attempting to participate on DOT assisted contracts. This list must include both DBE and NON DBE companies.
- The Bid Opportunity List form must be submitted with the RFP, (Note: The RFP and price are to be in separate packages.)
- The Anticipated DBE Participation Statement shall be submitted with the price proposal.
- The Design Build Firm is required to report monthly actual payments to subcontractors and suppliers.
- DBEs are encouraged to utilize the DBE Supportive Services Provider. Contact Blackmon Roberts at 863-802-1280 for assistance.
- The Department of Transportation has an overall eight point one eighteen percent (8.18%) race-neutral DBE goal. This means that the State's goal is to spend at least 8.18% of the highway dollars with certified DBEs as prime Design Build Firms or as subcontractors or sub consultants. Race-neutral means that the Department believes that the 8.18% overall goal can be achieved through the normal competitive procurement process. **The Department reviewed this project and the percentage will be given at RFP time.** The Department believes that this percentage can be realistically achieved.
- The Florida Department of Transportation (hereinafter referred to as the "Department"), in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 USC 2000d to 2000d-4 and related authorities and Title 49, Code of Federal Regulations, U.S. Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the U.S. Department of Transportation issued pursuant to such Act, hereby notifies all bidders that the Department will affirmatively ensure that in any contract entered into pursuant to this advertisement, minority business enterprises and disadvantaged business enterprises will be afforded full opportunity to submit bids in response to this invitation. Further, the Department will not discriminate against bidders on the grounds of race, color, national origin, sex, age, or disability/handicap in consideration for an award. No company will be awarded a contract unless they have an approved DBE Affirmative Action Program Plan. **Please review the "DBE Bid Package" and the Special Provisions for instructions for submission of a DBE Affirmative Action Plan.**

### **POSTING DATE FOR SHORTLIST:**

The Shortlist Selection Tabulation depicting the names of the shortlisted proposers will be posted at 4:00 p.m., local time as stated on the Calendar (Schedule) of Events.

**MANDATORY PRE-PROPOSAL MEETING:**

The Request for Proposal for the project will be distributed to the shortlisted proposers at this meeting. The Department will conduct the pre-proposal meeting for the purpose of explaining the overall approach proposers shall use for the project. Attendance at the preproposal meeting is mandatory and any shortlisted proposer that fails to attend will be automatically disqualified from further consideration.

**BONDING REQUIREMENTS:**

**The Request for Proposal will have the following requirements in the documents:**

**Bid Bond:**

At bid time, a Proposal Guaranty of not less than five percent (5%) of the total actual bid in the form of either a certified check, cashier's check, trust company treasurer's check, bank draft of any national or state bank, or a Surety Bid Bond made payable to the Florida Department of Transportation must accompany each bid. A check or draft in an amount less than five percent (5%) of the actual bid will invalidate the bid proposal. Bid Bonds shall conform to DOT Form 375-020-09 furnished in the Bid proposal package.

**Performance and Payment Bond:**

At award time the following is applicable:

The legal entity contracting with the Department will be required to provide the Department a performance and payment bond in the amount of the bid before execution of the contract. The successful proposer will be required to maintain in effect throughout the life of the contract a performance and payment bond for 100% of the contract amount. The Surety Company must be authorized to do business in the State of Florida.

**INSURANCE REQUIREMENTS:**

Policies as required shall be in force for the life of the project.

**Professional Liability:**

The legal entity contracting with the Department must provide project specific Professional Liability Insurance covering errors and omissions in the amount of \$1,000,000 unless each team member providing professional services carries and maintains blanket Professional Liability Insurance covering errors and omissions in the amount of \$1,000,000. Project specific insurance is insurance covering only this project. Blanket insurance is insurance that covers all projects. All certificates of insurance shall name the Florida Department of Transportation as an additional insured and must have original signatures.

**Worker's Compensation Insurance:**

Provide Worker's Compensation Insurance in accordance with the laws of the State of Florida and in amounts sufficient to secure the benefits for all employees. If subletting any of the work, ensure that the employees of the subcontractors are covered by similar insurance. Ensure that any equipment rental agreements that include operators who are employees of independent Contractors, sole proprietorships or partners are covered by similar insurance.

**Contractors' Public Liability and Property Damages Liability Insurance:**

Furnish proof of Contractors' Public Liability Insurance for a limit of not less than \$1,000,000 for all damages arising out of bodily injuries to, or death of, one person and, subject to that limit for each person, a total limit of \$5,000,000 for all damages arising out of bodily injuries to, or death of, two or more

persons in any one occurrence; and regular Contractors' Property damages arising out of injury to, or destruction of, property in any one occurrence and, subject to that limit per occurrence, a total (or aggregate) limit of \$100,000 for all damages arising out of injury to, or destruction of, property during the policy period. Have the Department to be an additional insured party on the Contractor's Public Liability and Property Damages Liability Insurance policies that insure the Contractor for the described work that it performs under the Contract.

If construction is within the limits of the right of way for railroads, comply with 7-13.4 of the Standard Specifications for Road and Bridge Construction 2010 for Insurance requirements.

If the construction involves work on or in the vicinity of utility owned property, the contractor shall comply with 7-13.5 of the Standard Specifications for Road and Bridge Construction 2010 for insurance for protection of utility owners. This shall be covered in the General Comprehensive Liability Insurance for a limit not less than \$1,000,000 for bodily injury, etc.

## PROCUREMENT CALENDAR (SCHEDULE) OF EVENTS

### DESIGN BUILD, ADJUSTED SCORE

(Stipends)

E2L64

State Financial Project # 21334515201

**FEDERAL PROJECT # 2955 281 I (EBNH & NHAC FUNDS)**

### FHWA FULL OVERSIGHT

The Project is Design Build for a new I-295 Interchange at Collins Road, and for the construction of a concrete collector-distributor road system, which includes capacity improvements for the Blanding Boulevard northbound on-ramp to I-295 southbound and for the resurfacing of Blanding Boulevard from the Clay County line to Collins Road.

Prequalification for **Design** are:

3.2 Major Highway Design, and

3.3 Controlled Access Highway Design and

4.1.2 Minor bridge design. (must be prequalified in all three)

Prequalification for **Construction** is:

Grading and Drainage and Portland Cement Concrete (must be prequalified in all three)

Not to exceed budget estimate is \$98,600,000.00

Websites where advertisement and posting of public information will be:

Professional Services website:

<http://www2.dot.state.fl.us/procurement/ads/advdbld.htm>;

Vender Bid System:

[http://vbs.dms.state.fl.us/vbs/main\\_menu](http://vbs.dms.state.fl.us/vbs/main_menu) and

District Two District Contract website:

[www.dot.state.fl.uscontractsadministrationdistrict2/](http://www.dot.state.fl.uscontractsadministrationdistrict2/)

January 11, 2010 (Monday) 4:00 p.m.	Advertisement of Project
February 10, 2010 (Wednesday) 2:00 p.m.	Letters of Interest w/qualification packages due
February 18, 2010 (Thursday) 2:00 p.m.	Technical Review Committee Meeting
February 23, 2010 (Tuesday) 8:30 a.m.	Proposed Shortlist to be presented to Executive Committee
February 23, 2010 (Tuesday) 4:15 p.m.	Posting period to begin
February 26, 2010 (Friday) 5:00 p.m.	Posting period to end
March 1, 2010 (Monday) 10:00 a.m.	Mandatory Pre-Proposal Meeting for Shortlisted Firms
April 5, 2010 (Monday) 8:30 a.m.	Entire day set aside for each interested Proposer for an appointment of approx. 1 ½ hours for an Alternate Technical Concept (ATC) discussion with District Design Build Engineer, 386-961-7533 for appointment, if needed.



April 12, 2010 (Monday) 8:30 a.m.	Entire day set aside for each interested Proposer for an appointment of approx. 1 ½ hours for an ATC discussion.
May 3, 2010 (Monday) 8:00 a.m.	Deadline for posting questions to website: <a href="http://www2.dot.state.fl.us/construction/bidquestionmain.asp">www2.dot.state.fl.us/construction/bidquestionmain.asp</a> Watch daily for questions as they come in - they will be answered.
May 7, 2010 (Friday) 5:00 p.m.	Deadline for FDOT to answer questions to website.
May 21, 2010 (Friday) 2:00 p.m.	Deadline for receipt of Technical Proposals
June 7, 2010 (Monday)	Technical Review Committee Meeting to ask fact finding questions to each proposer in a one on one meeting.
June 18, 2010 (Friday) 2:00 p.m.	Technical Review Committee presents scores.
June 18, 2010 (Friday) 2:00 p.m.	Price package due/opened/added to scoring sheets
June 22, 2010 (Tuesday) 8:30 a.m.	Executive (Selection) Committee meeting.
June 22, 2010 (Tuesday) 12:00 noon	Concurrence Letter to FHWA by email for approval.
July 6, 2010 (Tuesday) 10:00 a. m.	Award encumbrance to be requested and received.
July 6, 2010 (Tuesday) 4:15 p.m.	Posting for award of the project begins
July 9, 2010 (Friday) 5:00 p.m.	Posting for award ends for the project.
July 12, 2010 (Tuesday)	Project award by email for signing/overnight return w/bond and insurance.
July 19, 2010 (Tuesday)	Execution of contract by FDOT.
July 29, 2010 (Thursday) 10:00 a.m.	Kick off Meeting
August 12, 2010 (Thursday)	Notice to Proceed

Appointments for meetings with shortlisted proposers for ATC or Technical Questions shall be in alphabetical order at following times on date specified with lead Design Build Engineer and Technical Review Committee members:

08:30 a.m.  
10:30 a.m.  
01:30 p.m.  
03:30 p.m.

**Public Meetings to be held in the Madison Room of the Florida Department of Transportation, District 2, located at 1109 S. Marion Avenue, Lake City, Florida 32025-5874**

Anyone needing special accommodations under the Americans with Disabilities Act of 1990 should send an e-mail to: [patsy.elkins@dot.state.fl.us](mailto:patsy.elkins@dot.state.fl.us) or call telephone number (386)758-3703. Special accommodation requests under the Americans with Disabilities Act should be made at least seven days prior to the public meeting.

